



# Adi Shankara

## INSTITUTE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE & Affiliated to APJ Abdul Kalam Technological University  
Vidya Bharathi Nagar , Mattoor, Kalady, Ernakulam District, Kerala State Pin: 683574



## CRITERIA 6- GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.2- Strategy Development and Deployment



## E-Governance Report

### 2022-2023



## ANNUAL E-GOVERNANCE REPORT (2022-23)

ASIET has deployed Enterprise Resource Planning (ERP) software to simplify administrative procedures, boost stakeholder engagement and communication, and raise the overall quality of education. ASIET provides a seamless governance in areas of student information management, academics, admissions, finance and accounts, exam conduct, learning management and human resource management. The system facilitates enhanced accountability, automation, faster reach to information, data segregation and analysis.

The E-governance is reflected mainly in the following areas.

1. Administration Including Complaint Management
2. Finance and Accounts
3. Students Support
4. Examination

### **1. Administration Including Complaint Management**

E-governance in administration facilitates proper management of faculty-related information such as personal details, contact details, educational qualifications, teaching experience, research experience. It also automates leave calculation and monthly salary details of staffs.

#### **A. Paysoft: Staff management system software**

This software provides access to the following modules.

- (1) Staff Attendance
- (2) Leaves of staff
- (3) Staff Profile
- (4) Payslips

#### **B. Biometric for Staff**

Daily attendance of staff is taken and monitored through biometric system. The details include check in and check out timings.







## C. KOHA software: Library management

KOHA is a free and open-source library automation software system. KOHA provides a wide range of features, including cataloging, searching, circulation, and acquisitions.

The campus is equipped with CCTV cameras to monitor the activities. The campus is WIFI enabled with high speed internet.

To make it easier for all official interactions, the institute maintains *adishankara.ac.in* email domain.

## 2. Finance and Accounts

### A. Linways ERP

Students can pay their fees online using a fee payment module in Linways ERP software, eliminating the need for manual payment procedures and enhancing ease and effectiveness.

This software provides access to the following modules.

- (1) Fee payment for students
- (2) Different Fee Heads
- (3) Fine Heads and Concessions
- (4) Verification of online payments
- (5) Student details

### B. Tally

Tally is used by the institute for transparent functioning of the Finance and Accounts section. Tally improves financial transaction accuracy and helps in auditing through generating reports.

This software provides access to the following modules.

- (1) Accounts Information
- (2) Transactions
- (3) Reports







### **3. Student Admission and Support**

#### **Linways ERP**

Information about students, including admission data, attendance, academic progress, and test results, is managed through Linways ERP. Course delivery plan, course materials, assignments, and assessments are managed and delivered through this ERP.

This software provides access to the following modules.

- (1) B.Tech, M.Tech and Business school admissions
- (2) Hostel Admissions
- (3) Timetable
- (4) Course delivery plan
- (5) Student list and leave management,
- (6) Attendance of students
- (7) Assignments
- (8) Sessional Exam
- (9) Course materials
- (10) Quiz, Feedbacks and surveys
- (11) Result analysis
- (12) Progress reports

### **4. Examination**

#### **A. Linways ERP**

The marks of internal tests, assignments and quizzes are managed and delivered to students through Linways ERP.

This software provides access to the following modules.

- (1) Internal test marks
- (2) Exam wise reports
- (3) Weak student identification





- (4) Subject wise reports
- (5) Result analysis
- (6) Progress reports
- (7) Assignments
- (8) Quizzes

### **B. A P J Abdul Kalam Technological University portal**

All the KTU (Kerala Technological University) affiliated colleges uses the KTU portal for final internal marks entry. The university exam (End semester exam) marks entry is also facilitated through this portal.

Link: <https://app.ktu.edu.in/>



  
**Managing Trustee**

**Adi Sankara Trust**