

Confidential and Personal

Date: 16th Feb 2024

SUB: Offer Letter

Dear Aneendra Anil,

Thank you for your interest in joining Orakor Facilities Private Limited. You have successfully completed our initial selection process and we are pleased to make you an offer of employment.

This offer is based on your profile, relevant experience, performance, and credentials set forth by you in the selection process. You have been selected for the position of **"Junior Estimator"**. Your job offers and employment is conditional upon your satisfactory relieving from your current organisation and outcome of a positive background check.

The Annual Gross Salary (CTC) including all benefits will be INR 2,00,000/- p.a. (Two Lakhs Rupees). You are required to treat your compensation as highly confidential, which is to be discussed only with your reporting Manager or HR Manager if the need arises. Please note that the Employer and Employee Provident Fund is part of the CTC.

You will be under probation for an initial period of six months and will be confirmed based on the successful completion of your probation. Post confirmation, your compensation will be increased to **INR 4,00,000/- p.a. (Four Lakhs Rupees).**

Your Joining date will be 19th Feb 2024. You are requested to submit the documents mentioned below, at the time of joining.

- Certificates in support of Educational / Professional Qualifications.
- Previous Employment Details
 - Relieving letter
 - Pay-slips (Last 3 months) & Salary Certificate
- 4 Passport size Photographs
- Residential proof: Present and permanent
- Aadhar Card/Passport
- Pan Card
- Bank Details
 - If ICICI Bank, Passbook with your name on the document

Please sign a copy of this letter and return it as an acceptance of the offer. If not accepted before 19th Feb 2024 this offer is liable to lapse at the discretion of Orakor Consultants Private Limited.



Orakor Facilities Private Limited

Corporate Office – INKEP Tower-II, 3rd Floor, Angamaly – 683573

GST: 32AAICR6214L1ZB1 | CIN: U74999KL2017PTC051059

Offshore Office - Level 57 19-29 Martin Place, Sydney, NSW 2000

Phone:+91 484 4857501 | Email: www.orakor.com



We look forward to you joining us and wish you a stellar career growth with Orakor. Please do not hesitate to call us for any information you may need.

Yours sincerely
For Orakor Facilities Private Limited.

Vinod Subramani
General Manager

I have read, understood and agree with the foregoing. I accept employment on the above terms and conditions.

Candidate's signature of acceptance: _____
Full Name: _____
Date: _____

PRINCIPAL
ADI SHANKARA INSTITUTE OF
ENGINEERING & TECHNOLOGY
VIDYA BHARATHI NAHAR
KALADY, KERALA - 683 575

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