



Adi Shankara

INSTITUTE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE & Affiliated to APJ Abdul Kalam
Technological University
(Owned by Adi Sankara Trust)

Safety Policy

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SAFETY POLICY

ASIET Safety policy is to provide and promote a healthy and safe working environment for the members of its staff, students and visitors as far as that is reasonably practicable.

1. Implementation of ASIET Safety Policy

- The college considers that high standards of safety and health are integral to the effective management of the college.
- The college is committed to planning, review and development of safety and health arrangements in order to achieve a continual improvement in performance.
- The principal will ensure that appropriate personnel are appointed to assist in the formation, implementation and development of safety policy.

Awareness on safety and health shall be given to all staff and students. Specific training shall be given to all engaged in specific safety duties. This is essential for the smooth and safe running of the College. All staff, students and others working in the College are expected to co-operate on safety aspects within the College. Everyone should take reasonable care for their own safety and health and that of others who may be affected by their activities. It is also important to inform their immediate reporting authority or Safety Committee members, if any unsafe situations are noticed that could give rise to serious or impending danger.

2. Safety Objectives

To achieve the aim of providing a safe environment, the college has the following key objectives.

- To provide a safe and healthy working environment for members of its staff, students and visitors.
- To ensure that members of its staff, students and others directly affected by the work of the college are adequately informed of the identified risks.

- To ensure that all, staff and students co-operate with the college to maintain safe working conditions through safe systems of work and working practices.
- To ensure that all staff and students report accidents and incidents that has led to, or may lead to, injury or damage.

3. Duties and Responsibilities

All employees of the institution and students are responsible and accountable for safety performance and environmental protection as outlined in this manual. Faculty, staff and students are responsible for the following:

- Perform their jobs in the safest prescribed manner.
- Eliminate and /or report workplace hazards
- Report accidents, incidents and unsafe practices or conditions to the Head of Department.
- Ensure proper disposal of/or transfer of all hazardous materials before leaving the work place.

4. ASIET SAFETY COMMITTEE

An Internal Safety Committee is constituted with a safety convener and members from various departments.

The functions of the safety committee are as follows:-

- To assist in development of safety rules.
- To review the effectiveness of safety programmes.
- To report the unsafe conditions with recommendations for corrective actions.
- To review and update the safety and health policies of ASIET.
- Investigate into safety accidents and to make recommendations to prevent the same.
- Monitor implementations of safety recommendations.
- Prepare and promote safety slogans and implement safety culture.
- To conduct safety audit and implement the recommendations suggested.
- The contact details of concerned persons in case of emergency are displayed.
- A group health insurance is taken for the staff to care of the health of staff working in ASIET