



Adi Shankara
INSTITUTE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE & Affiliated to APJ Abdul Kalam Technological University
Vidya Bharathi Nagar , Mattoor, Kalady, Ernakulam District, Kerala State Pin: 683574



CRITERION 6- GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.5 Internal Quality Assurance System



Action Taken Report on Feedback Analysis 2022-2023



FEEDBACK ACTION TAKEN REPORT 2022 - 2023

Adi Shankara Institute of Engineering and Technology employs a systematic feedback process involving various stakeholders such as students, alumni, teachers, parents and employers. The feedback from these groups is consolidated by the Program Assessment Committee (PAC), which then communicates with the Internal Quality Assurance Cell (IQAC). The IQAC collaborates with the Administrative Office, Management and the Academic Council to analyze the feedback, develop action plans, and implement necessary actions. This structured approach ensures continuous improvement and alignment with the institution's quality standards, thereby enhancing the educational experience and overall institutional performance.

Feedback from stakeholders is crucial for the continual improvement of the institution. Student feedback covers aspects such as lab adequacy, learning materials, faculty support and career development, measured on a 5-point scale. Teacher feedback focuses on academic performance, syllabus implementation and curriculum objectives, also using a 5-point scale. Alumni feedback evaluates curriculum effectiveness and overall support, providing insights into program effectiveness. Employer feedback assesses the alignment of the curriculum with industry needs, informing curriculum updates and ensuring relevance. These feedback forms and action taken reports are periodically published on the institution's website, demonstrating transparency and commitment to quality education.





Sl. No	Suggestions	Action Taken
1	More opportunities for Industrial Interactions, Internships and Trainings by the Institution – by students	As per the instructions from Academic Council, departments have taken initiatives in bringing more industries persons for invited talks, interaction with students etc. through IIPC of ASIET. IIPC representatives should also initiate department wise industrial visits and atleast 1 MOU per department per semester. The IIPC at ASIET, in collaboration with departments and alumni support, plays a vital role in facilitating internship opportunities for students in various core industries related to their discipline. It ensures that students are well-prepared for the workforce and have the opportunity to gain valuable experience that complements their academic studies.
2	Requested to improve self-learning (MOOC Courses) – by teachers	During the commencement of each semester, NPTEL ASIET Local Chapter & Academic council insist the students for enrolling and successful completion of the certification courses through various online modes such as NPTEL/SWAYAM, Coursera, etc. Selected / Listed MOOC courses were conducted for Minor / Honour courses in all departments.
3	Requested for more Alumni Support for the Institution – by parents and students	As per the directions from Academic Council and IQAC, the Alumni cell of ASIET had conducted Annual Alumni Meeting. Alumni Cell of ASIET, actively contributed funds to various beneficial activities such as project competitions, laboratory upgrades and social service endeavors.
4	Required training to improve soft skills and technical skills along with more practical based sessions – by alumni and employers	Around 40 + add on courses were conducted in the previous academic year; the PAC of each departments has decided to upgrade the count for the next academic year.
5	Required practical knowledge in emerging modeling tools & software in bridging industry requirements & academic needs – by parents and students	Academic council has insisted the departments to prepare new budget for the next academic year. Also instructed to include emerging tools required.





6	Upliftment of slow learners – by parents and teachers	Academic council instructed the departments to conduct remedial classes as per timetable. Faculty members should identify the slow learners in their respective courses. Remedial registers should be properly maintained in the departments.
7	Assure more placement drives (software & core) and also provide placement training – by students and parents	Placement training activities are incorporated from second year onwards and also assure placement drives at the final years. The students are also motivated to participate in pool drives. The placement statistics have come up compared with previous years. Placement hours will be insisted on the department wise timetable to provide training. Placement cell initiated tie ups with placement agencies to provide core placements. Departments conducted Technical Mock Interviews during placement hours.
8	Requirement for periodic maintenance of the facilities – by students	Management initiated regular monitoring and maintenances. Quality checkups, safety audit, service checkups should be conducted and report to be submitted to management.
9	Requirement of water cooler & purifier for drinking purpose in all floors – by students	Installing water coolers on all floors for students and staff is a thoughtful initiative that promotes hydration and overall well-being within the educational institution. Additionally, the management's commitment to regular cleaning and maintenance of the water coolers demonstrates a proactive approach to ensuring the health and safety of everyone in the campus community. It demonstrates proactive management and care for the welfare of students, staff and visitors.
10	Compulsory faculty development programs – by teachers	Insist every faculty to attend at least 2 FDP in a year in relevant topics.
11	Curriculum and syllabus modifications and suggestions – by teachers and employers	Academic council insisted the departments to send representations or suggestions regarding curriculum & syllabus to University. Representations should be considered during the time of syllabus or curriculum revision by the University. The communications could be either through email or post to The Dean, Academics, APJ Abdul Kalam Technological University.





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12	More lab facilities – by students and teachers	The Academic Council's directive to upgrade lab facilities in accordance with new curriculum and syllabus requirements is a proactive step toward enhancing the quality of education and ensuring that students have access to modern, well-equipped facilities. It underscores the institution's dedication to providing high-quality learning environments that support student learning, research and innovation.
13	Improve the sports facilities in the college – by students	Team wise focused coaching & separate ground facilities for each sport event. University level recognitions were appreciated by the management. Basketball and volley ball coaching had arranged after college working hours with the help of external sports trainer.
14	Upgrade and update the existing ERP software – by students and teachers	Academic council initiated to purchase new ERP software named “etlab” and starts functioning from next academic year onwards.




Principal

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